

TO: Faculty Senate
FROM: Jason A. Melnyk, UPBC Chair (2020-2021)
DATE: September 21, 2021

The following memo summarizes the work of the University Planning & Budget Committee during the 2020-2021 academic year. Jason Melnyk (PEHP), Jason Snyder (Marketing), and Judy Hodgson (Mathematics) served respectively as chair, vice-chair, and secretary. The UPBC met on a bi-weekly basis during the summer of 2020, and the fall and spring semesters. Meeting minutes, agendas, and a list of all meeting dates are available [online here](#).

Links direct to specific websites, spreadsheets, memos, and other information produced by the UPBC.

1. Financial information regarding the University's expenses and revenue can be viewed at the [Fiscal Affairs & Business Services Historical Expenditure Information website](#). Specifically, [this spreadsheet](#) identifies expenses and revenue overall and was last updated 3/4/21. It is anticipated that this will be updated with FY21 actuals in November. For further breakdown of expenses by division, view [this spreadsheet](#).
2. With regard to the [University Strategic Plan 2030](#), the UPBC generated a first-year priority list ranking in May of 2020 and submitted for consideration to the Office of Institution Research and Assessment (OIRA). At a last discussion at [UPBC on 4-6-21](#), it was recommended that the priority list be reviewed and consideration be taken to determine possible methods of reporting on the status of our ability to meet these goals.
3. Extraordinary requests for FY22 were reviewed by the UPBC and a memo was generated and submitted to President Zulma Toro and Faculty Senate President Fred Latour. The memo is available [here](#) along with the Integrated Planning Council (IPC) budgetary approval for FY22 [here](#).
4. Recommendations put forward to the Integrated Planning Council (IPC) on proposals new programs and program modifications were addressed. For specifics, please see the IPC portal submission webpage, [here](#). Specifically, the UPBC reviewed and approved the Bachelor of General Studies.
5. Generated a process by which Departments identified critical elements of service to the campus, community, students, and state of Connecticut for their academic programs. This data was transformed and provided to the Faculty Senate Steering Committee. Data from over 35 departments should serve useful for Marketing, as well as examples of what is being done across campus. A summary is forthcoming once this report is vetted by the Faculty Senate Steering Committee.

6. Evaluated and proposed recommended CARES funding support for students to the IPC. The UPBC generated and submitted a [memo](#) to IPC with the additional [spreadsheet](#) indicating funding allocations.